

## NEWTOWN PARISH COUNCIL

A meeting of Newtown Parish Council will be held on Tuesday 6th July 2021  
In Newtown Village Hall at 7.00pm.

### AGENDA

- 24. **Apologies for absence**
- 25. **Co-optio**n** of Local Councillor to fill casual vacancy**
- 26. **Declarations of interest**

**OPEN FORUM** – to receive comments or questions from members of the public which relate to issues contained on this agenda.

- 27. **Approval and signing of the minutes** of the meeting held on 13<sup>th</sup> April 2021.
- 28. **Report for “News from the Villages”**
  - a) Thames Water correspondence
- 29. **Report from district and/or county councillor**
- 30. **Highways and traffic issues**
  - SLR machine
- 31. **Bus Shelter**
- 32. **Waste recycling** - Hampshire residents use of W. Berks facilities
- 33. **Village Hall Car Park project update**
- 34. **Planning and development control**
  - 16/02230/FUL - Hill Farm – pending
  - 18/00828/OUTMAJ & 20/01681/OOBC – Sandleford Park – submitted
  - 21/00163/FUL – Adbury Springs – submitted (no objection) – granted
  - 21/00544/FUL – Castle Cottages – submitted (objection) – awaiting decision
  - 21/01005/FUL - Old Cottage – submitted (no objection) – granted
  - 21/01519/LBC - Burghclere Cottage – submitted – PC comment?
  - 21/01797/FUL – Newtown Court Farm – submitted – PC comment?
- 35. **Newtown Common**
  - Update by chairman of the Common Management Committee
  - Working Party Insurance renewal
  - Rights of Way on the common
  - HLS Scheme application
- 36. **Lengthsman scheme** – proposed work
- 37. **Small project options**
- 38. **Parish Council Insurance renewal**
- 39. **Finance reports**
  - a) To receive and approve the report on the budget for 2021/22
  - b) To review and approve the Annual Governance and Accountability Return 2020/21
  - c) To receive the Internal Audit report 2020/21
- 40. **Approval of payments**
- 41. **Review of Clerk’s Salary and Employment contract**
- 42. **Correspondence**
- 43. **Date of next meeting**

Mrs R Cloke - Clerk to Newtown Parish Council

clerk@newtown-pc.org.uk

www.newtown-pc.org.uk

**Members of the public are invited and welcome to attend.  
Please email clerk@newtown-pc.org.uk to confirm your attendance.**

The council reminds anyone attending the Village Hall to take care that the track ways to the Hall are unsuitable for some vehicles and that any drivers use these tracks at their own risk.

**NEWTOWN PARISH COUNCIL**  
**Hampshire**

**Notes for the meeting** on 6th July 2021

**Item39a**      **To receive the report on budget**  
See attached

**Item 40 Approval of payments**

To ratify the following payments:

737	R Cloke	Expenses – PA printing	£135.36
738	BHIB Insurance	CMC Working Party Ins	£183.00
739	Auditing Solutions	Internal Audit fees	£228.00
740	LexisNexis	Arnold Baker book	£149.99
741	Zurich Insurance	PC Insurance	£364.80
742	A Webb	Common work gift	£20.50

To approve the following payments:

743	R Cloke	Salary 20/21 backdate	406.60
744	HMRC	PAYE – 20/21 backdate	101.60
745	R Cloke	Salary – Apr to Jun	605.65
746	HMRC	HMRC – Apr to Jun	151.40
747	Crescent signs	Jonathan Hill welcome sign	81.60
748	Premier Grounds	Waste charges	119.23

**Item 42 Correspondence**

VAT return – payment received for 20/21

SSE pole replacement on Adbury Holt – access granted with two weeks notice

**NEWTOWN PARISH COUNCIL**

**Item 39a** Report on the budget

	<b>Approved budget 2021-22</b>	<b>Actuals to 06/07/2021</b>	<b>Projected out-turn 31/03/2022</b>
	£	£	£
<b>INCOME:</b>			
Precept	6000	3,000	6000
Grant	0	0	0
Council tax support grant	0		
Grant Horris Hill	1000	0	1000
Bank interest	5	0	5
VAT refund	950	1,131	1131
<b>Total</b>	<b>7,955</b>	<b>4,131</b>	<b>8,136</b>
<b>EXPENDITURE:</b>			
HALC subscription	180	179	179
Insurance	400	365	365
Hire of Village Hall	100		100
Clerk's salary	2646	1,265	3500
Administration and clerk's expenses	300	265	400
Website	200	0	200
Audit fees	200	190	190
Open Spaces subscription	45	0	45
Churchyard upkeep	800	0	800
Infrastructure and maintenance	3000	99	3000
Common maintenance	500	267	800
SLR deployment	800	0	800
Training and sundries	500	0	500
VAT	950	97	950
<b>Total</b>	<b>10,621</b>	<b>2,727</b>	<b>11,829</b>
<b>INCOME LESS EXPENDITURE</b>	<b>(2,666)</b>	<b>1,405</b>	<b>(3,693)</b>
<b>Opening balance 1.4.21</b>	<b>24,030</b>	<b>24,030</b>	<b>24,030</b>
<b>Balance carried forward</b>	<b>21,364</b>	<b>25,435</b>	<b>20,337</b>

<b>HIGHER LEVEL STEWARDSHIP SCHEME</b>		£	£	£
Income	HLS scheme	3,700	0	3,700
	Firewood	100	0	100
	<b>Total income</b>	<b>3,800</b>	<b>0</b>	<b>3,800</b>
Expenditure:	Bracken spraying	1,500	0	1,500
	Mowing	1,500	0	1,500
	Other	700		700
	<b>Total expenditure</b>	<b>3,700</b>	<b>0</b>	<b>3,700</b>
<b>INCOME LESS EXPENDITURE</b>		<b>100</b>	<b>0</b>	<b>100</b>
<b>Opening balance 1.4.19</b>		<b>9,144</b>	<b>9,144</b>	<b>9,144</b>
<b>Balance carried forward</b>		<b>9,244</b>	<b>9,144</b>	<b>9,244</b>

**Total balances £ 34,578**

**BALANCES AT BANK as at 16.09.19**

**Current account**

Balance per bank statement

£

21,202.33

Chair agreed to bank statement

Less: Unpresented cheques

(2,686.63)

Statement dated 5/5/21

Balance per cash book

18,515.70

**No 2 Account**

6,023.40

Statement dated 11/5/21

**Instant access account**

10,039.17

Statement dated 11/5/21

£ **34,578.27**

**Reserves**

Horris Hill reserve

7,500

Village Hall reserve

7,878

HLS Scheme reserve

9,144

General Reserve

10,057